



27<sup>th</sup> August 2020

Dear Parents and Carers,

Following government guidance, we are delighted that Kehelland Village School will be reopening to all students on Thursday 3<sup>rd</sup> September. We will be welcoming all pupils back with open arms, and we cannot wait to see you all.

Government Guidance: Please find the latest guidance via this link: [Click here for the link](#)

The Government have made it clear that attendance will be mandatory for all students from the start of the new term. This means that all students are expected to come back to school. We have complied with health and safety law, and put in place proportionate control measures based on the outcomes from a risk assessment we have carried out. Essential measures from the start of the year will include:

- a requirement that people who are ill stay at home
- robust hand and respiratory hygiene
- enhanced cleaning arrangements
- active engagement with NHS Test and Trace

When school starts back in September, we will be providing a full curriculum for all of our students. Classes will operate within 'bubbles', meaning that pupils can mix within the class, but they will not be able to cross the bubble, for example, at break time and lunchtime. This will allow children to socialise but is within the limitations of contact. We have thoroughly assessed our site and each bubble will have a dedicated teaching space and toilets, outdoor space for break and lunchtime as well as timetabled access to shared areas such as the computers and library. Each bubble will also have a separate entrance and exit into the school building. Your child's entry and routines will be explained to the children on their transition day.

Pupils must attend school in their school uniform. They should bring their book bag with them, and can also bring a backpack bag with personal items such as shoes, extra clothing or alternative cleaning items – soap, cream etc. Where you choose to use a backpack, please do not try to fit the book bag within this. We are currently researching a smaller bookbag alternative to support the safe storage of books within a school backpack.

We ask pupils to come to school in their PE kit on the days they have timetabled PE lessons. PE days will be confirmed within the school diary on the visit day. PE will be outside, and so we ask that the PE kit is suitable to keep your child warm all day and withstand outdoor PE lessons. A tracksuit in either Blue or Black will be most appropriate. Trainers can be worn on these days also. The addition of a lightweight waterproof jacket would be ideal over the autumn term for PE days as this could then be worn out in light rain so that pupils can still take part in PE lessons.

We have not been informed of the guidance for swimming lessons yet and will be in touch with these arrangements as soon as is possible.

Every child must also bring a filled drinks bottle to school each day. There will be an opportunity to refill this during the school day as necessary. This bottle will be returned home each day for cleaning at home. Lunch service will be staggered with bubbles eating at opposite ends of the hall in the first sitting and then on clean tables in the middle of the room in the second sitting.

We have yet to be informed of the lunch menu, and it could be that the provider is only able to offer a packed lunch for pupils for the first few weeks. Menus will be forwarded as soon as the detail is shared.

Kehelland Village School  
Kehelland, Camborne  
Cornwall, TR140DA  
01209 643143  
Headteacher: Miss Joanna Harvey

[www.kehellandschool.co.uk](http://www.kehellandschool.co.uk)  
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The free fruit scheme will be restarting, but delivery is not expected in the first week, so all parents are asked to send their child in with a break time snack for the first week of school. This MUST NOT be within the lunch box as children will not have access to lunch boxes at break time.

So that all pupils have their full curriculum within their bubble, we have made some temporary changes to the times of lessons during the school day. However, the start and end times of the school day will remain unchanged. The school will begin at 9.00 am and end at 3 pm for all students. We are offering a pre-school drop off to support all parents with social distancing in the playground.

We have given a guideline time to drop off classes to allow all siblings to enter school at the same time. We would ask parents that if the playground is busy at your drop off time that you take the opportunity to walk around the playground – social distancing or wait in your car – and then drop off when the classroom doors look clearer. This routine will all be explained to pupils on the 3rd or 4th of September.

We will be running breakfast club bubbles in September, starting start on Monday 7th September. This will be a pre-booked club and will have three class bubbles within it to maintain our risk assessment requirements. Parents may drop pupils attending breakfast club at school from 7:45 am but not after 8:30. To book onto the club, please email days required to us directly. [secretary@kehelland.cornwall.sch.uk](mailto:secretary@kehelland.cornwall.sch.uk) the club is non-profit making and charges will cover staffing and food costs. Charges are £2.50 per morning, with a one-month notification of any increases.

Please note Breakfast club will be term time only and will be subject to closure if staff are included in bubble closure.

We will be running the after school club in a similar way. Pre-booking will be required, and this can be done via the school office. There will be a maximum number of attendees from each bubble so please make sure that you make your booking in good time. The club will be based in the hall and will be table-top activities to support maintaining the bubbles. Reservations can be made up to 5:30 pm each night and by specific arrangement 6 pm.

Within their dedicated class, pupils will be taught by a consistent group of staff. Pupils will be given all the school equipment they need and should not bring any items from home. Pupils will be allocated a space to sit within the room and will have all their resources to hand in their chair pack.

Upon entering the school, all students will have to wash their hands. Surfaces will be cleaned by school staff throughout the day and high contact surfaces, such as door handles, will also be cleaned more regularly. Hand washing will be mandatory, where a pupil refuses to wash their hands, parents will be called to assist.

A pupil who needs specific handwashing soaps, creams or routines will be supported by the school. Still, we do ask that all soaps, lotions and different sanitisers are provided by home with written instructions for use so school staff can support.

We will be limiting the number of visitors to school so please telephone the school office on 01209 643143 if you wish to speak to a member of staff about your child. We will still use our school reading diary and important messages can be written in here and will be signed when read by school staff.



It will be important that if your child has any COVID 19 symptoms, they must remain at home and you will need to follow the Government’s ‘Stay at Home: Guidance for households with possible or confirmed coronavirus infection’. We will encourage parents to book a test for their child if they are displaying symptoms. If a pupil shows symptoms at school, we will isolate your child; then we will ask you to collect your child straight away. We will talk through with you how to book a test and the requirements for self-isolation when you collect your child, and this will be in line with the above guidance from the Government. When a test is completed and is negative the pupil may return to school. If a test is not undertaken the child and all siblings will be expected to isolate at home in line with Government guidance. If the school is notified that someone who has attended school has tested positive for coronavirus (COVID-19), we will contact the local health protection team. The health protection team will carry out a rapid risk assessment to confirm who has been in close contact with the person during the period that they were infectious, and ensure they are asked to self-isolate. This team will also contact us directly if they become aware that someone who has tested positive for coronavirus (COVID-19) attended the school – as identified by NHS Test and Trace. Where a class, group or a small number of pupils need to self-isolate, or there is a local lockdown requiring pupils to remain at home, we will offer remote education. Details of this can be found on the school website.

We will be using seesaw to share work with you from school but also as the way for you to share your home learning with us. We will issue a new login detail to all children who need them.

On the 3rd and 4th of September, each year group will be invited into school to have a tour of the school and visit their classrooms. This is to support every child to understand the new routes and routines. Each year group will be assigned an hour slot to attend school. Each child must attend the correct walkthrough. During the walkthrough, staff will also be available in the playground to answer general parental questions. This will be under strict social distancing maintenance. If parents have specific questions, then please send these in via email to me directly.

<b>Thursday 3rd</b>		
1 pm	Class 2 visits	Children in year 2 Children in year 4 in class 2
2 pm		Children in year 3
<b>Friday 4th</b>		
9 am	Class 1 visits	Children in reception ( Pebbles)
10:30 am		Children in Year 1 Children in year 2 in class 1
1 pm	Class three visits	Children in Year 4 in class 3 Children in Year 5
2 pm		Children in Year 6

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Monday 7th September

Drop off

8:40 to 9:00

All pupils to arrive between these times

Collection

3:00

All parents to be within the playground area - at a social distance from 2:55.

### **Morning drop off times:**

In the morning pupils will be asked to make their way straight into the school building from arrival. We will be opening the school gates at 8:40 am, and there will be staff members on each of the gates in the playground to support arrival.

Where parents can, we are asking for as few parents to come onto the site as possible, so if you can leave your child at the gate, please do so.

We understand there will be many pupils and parents who are anxious about drop off - you are welcome to come into the playground, but will not be able to go to the classroom door or into the school.

If we have too much congestion in the morning, we will review this and move to class drop off times or year group times.

There will no longer be Funfit in the morning, and pupils needing this support will receive it as part of the morning routine in class.

### **Collection Times:**

A parent will be able to access the school grounds from 2:55. We ask that you find a space within the main playground – and not in front of the gates. We will bring classes out to the playground and dismiss from there. We want to support parent by enabling one collection time – but will review this if parents do not maintain social distance in the playground.

If you have any concerns around our planning or concerns regarding the social distancing of parents, we ask that you raise this with us first so that we can address issues as they arise.

Take Care

Miss Harvey and the Staff

27<sup>th</sup> August 2020